

Report of the Head of Scrutiny and Member Development

Report to Tenant Scrutiny Board

Date: 24 September 2014

Subject: Draft Terms of Reference – Annual Tenancy Visits

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

1.0 Summary of main issues

- 1.1 At the board's meeting in July, members agreed to carry out an inquiry into annual tenancy visits beginning in September.
- 1.2 A copy of draft terms of reference were issued to members after the meeting in July for comment. Responses were received from the Chair and Vice Chair.
- 1.3 Prior to formal approval, members are asked to provide any further comment to the attached terms of reference.

2.0 Recommendations

- 2.1 The board is requested to agree the terms of reference for the inquiry.

3.0 Background documents¹

- 3.1 None

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.